

COMMUNITY CONSOLIDATED SCHOOLS, DISTRICT 168
Sauk Village, Illinois, County of Cook
REGULAR MEETING MINUTES

September 19, 2011

Administration Building/Boardroom
21899 S. Torrence Avenue
Sauk Village, IL 60411

At 6:05 p.m. President, Suzanne Arnold, called the Regular Meeting to order.

Pledge of Allegiance – Strassburg student Lester Coney lead the Board & Audience

President Arnold verified that there was a quorum of the Board present with the following members present/absent:

ROLL CALL

Present:

Mrs. Suzanne Arnold, President
Ms. Mary E. Howard, Vice President
Mrs. Sharon Davenport, Secretary
Mrs. Angela R. Cox, Board Member
Mrs. Tammy N. Jones, Board Member
Mr. Jimo A. Kasali, Board Member (arrived 6:08 p.m.)
Mrs. Maxine Towers, Board Member

Absent:

ADMINISTRATORS & STAFF PRESENT/ABSENT:

Mr. Al Travaglini, Superintendent
Mrs. Sharlyne Williams, Business Manager
Mr. Scott Strong, Director of Instructional Services
Mr. Jeremiah Johnson, Director of Special Education
Ms. Lenore Brentine, Superintendent Secretary & Board Recording Secretary
Union Representatives Havener & Jenkins
Mr. Charles Bintz, new Strassburg Assistant Principal

OTHERS PRESENT:

Times reporter Mr. Moulesong, and PTA Representative Mr. Melvin Stephenson

PUBLIC HEARING PORTION OF REGULAR MEETING

Business Manager, Mrs. Williams, gave a presentation of the final budget for fiscal year 2011-12, stating it had been adjusted and modified since it was first presented. Fiscal year 2011-12 expenses are \$18,074,954 and the projected revenues are \$16,225,682 leaving a deficit of \$1,849,272.

After board member discussion, it was decided that the Business Manager shall present to the Board in January 2012 a budget update. Mrs. Williams will monitor expenditures on a monthly basis.

The public hearing portion of the regular meeting adjourned at 6:29 p.m. with all members voting aye.

REGULAR MEETING CONTINUES:

BOARD CORRESPONDENCE & COMMENTS

- Reminder of the South Cook Fall Division Meeting Dinner – Wednesday, October 5, 2011 at the Alsip Double Tree Hotel
- Reminder that the 3rd TAG (Targeting Achievement through Governance) workshop is scheduled for Saturday, October 8th 10 a.m. – 3 p.m. here at the administration center.
- Reminder of the Tri-Annual Conference in Chicago November 18-20, 2011. Member Kasali asked Ms. Brentine to register him if it is not too late.
- The BLOSSOMS Parent Education Classes are held on Friday mornings and is open to anyone living in Sauk Village and is free of charge. On September 23rd they will be holding an extreme couponing workshop. Reservation is needed and child care will be available and also refreshments will be served.
- A plaque was presented to Rickover Jr. High School from the Museum of Science and Industry Chicago in May 2011 for their outstanding dedication and commitment to excellence in science education.

COMMITTEE REPORTS

- A.) Finance** – Committee Chairperson Howard reported that all the questions were answered satisfactorily and also as of September 11, 2011, there are 11 vouchers waiting to be paid by the Comptroller totaling \$367,462.78.
- B.) SPEED** – Member Jones reported that she attended a meeting and received a calendar, and a booklet containing all of SPEEDS acronyms that they use, and a CD with their goals for the next three years.
- C.) SCOPE** – Member Cox reported that SCOPE will be holding a Chili Super on October 24th and she will attend. It is a meet and greet with legislators and all Delegates and Superintendents are welcome.

AUDIENCE FOR AGENDA ITEMS ONLY

Superintendent Travaglini introduced to the Board the new Strassburg Assistant Principal, Mr. Charles Bintz.

DISCUSSION OF UNFINISHED BUSINESS

- Adoption of final Budget for Fiscal Year 2011-12 – No further questions or comments (presentation earlier in the meeting)
- TAG (Targeting Achievement through Governance) – President Arnold reviewed their goals for enhancing Board effectiveness through self-evaluation as part of the Phase I TAG Program with IASB (Illinois Association of School Boards). These goals will be asked to be accepted as an action item:
 - Better community relations and communications
 - Develop goals and tools for the superintendent and develop a process for an annual evaluation
 - Develop a process for the Board to evaluate itself.

DISCUSSION OF NEW BUSINESS

- **Consent Agenda** – No items removed; Board and Superintendent discussed the hiring practices and procedures for employees. Member Davenport questioned the districts procedures for posting and hiring of new employees. The posting on the website was also discussed. There was also discussion regarding teachers retiring and then coming back working part time.
- **New Sound System at Rickover Jr. High** – TABLED pending further information.
- **Purchase of certain District vehicles** – TABLED pending further information.

GENERAL DISCUSSION

➤ **Computer Purchase Proposal** – Mr. Scott Strong, Director of Instructional Services, informed the Board that there is an aging computer situation in Regular Ed Classrooms for Wagoner, Strassburg and Rickover. Five (5) years is the max life cycle for computers and the computers now are a little over 6 ½ -7 years old. The recommendation is for five (5) workstations (includes PC and monitor) per classroom (32 classrooms Wagoner, 28 classrooms Strassburg and 31 classrooms Rickover) at a cost per system of \$787 and (1) laptop per classroom (32 classrooms Wagoner, 28 classrooms Strassburg and 31 classrooms Rickover) at a cost per laptop of \$400. The laptops would also be helpful with the Elmo projectors. Also, Mr. Strong recommended 2 new tables per classroom (32 classrooms Wagoner, 28 classrooms Strassburg and 31 classrooms Rickover) at a cost of \$329 per table; chairs 6 per classroom (32 classrooms Wagoner, 28 classrooms Strassburg and 31 classrooms Rickover) at a cost of \$60 per chair; and power strips totaling \$3,185. The grand total is \$491,742.

Member Cox questioned the need for tables. Mr. Strong stated that the existing tables are fold down tables and start to sag where as the new tables are designed for computers. Mrs. Cox suggested purchasing through warehouses and other schools.

Member Arnold questioned if the money is in the budget. Business Manager Williams responded that it is not in the budget.

Member Towers also questioned the need for tables and chairs and the size of them for the classrooms. She asked Mr. Strong for possible imagery of them.

Mr. Kasali suggested checking to see if any state or government money is available to help with the cost. Superintendent Travaglini stated that he will check into it.

President Arnold asked if IPADS would be better than laptops. Superintendent Travaglini stated that there is limited space. Mrs. Arnold also stated that they need to justify the purchase of chairs. The installation would be done by the district tech department.

This item will be on the October meeting agenda as a further discussion and action item.

- The McConathy Library has re-opened.
- It was suggested for the school lunch and breakfast menus be uploaded onto the website.

SUPERINTENDENT'S REPORT

- Superintendent Travaglini informed the Board that he reported in his weekly report that he would be out of the office on September 22nd & 23rd to attend a conference but Mr. Johnson will be attending instead since it is regarding special education.
- The school enrollment is up to 1, 684 students; up from last year; Wagoner (including BLOSSOMS) is 575, Strassburg is 528 and Rickover is 581.
- Mr. Michael Clay will be the new basketball coach at Rickover.
- Data walks will start tomorrow.
- All day institute on Friday, October 7, 2011 with Ruby Payne regarding poverty
- After-school tutoring began
- Additional bus service to Candlelight Village due to overcrowded
- IASB South Cook Division Meeting Tuesday, October 25, 2011 to discuss Governor Quinn's proposed plan for school consolidation. All board members will be attending.
- Member Kasali asked the Superintendent for the total school attendance for the first day of school. The Board and Mr. Travaglini discussed state reimbursements. Mr. Travaglini will forward the information to Mr. Kasali.
- Scores from ISAT will be made available.

AUDIENCE PARTICIPATION

- Teachers Union Representative Mrs. Havener expressed her concern with the Board comments about retired teachers returning to the district.
- Parent Mr. Stephenson expressed his concerns regarding the fights after school at Rickover Jr. High.

CLOSED SESSION

Member Davenport moved, seconded by Member Cox to adjourn Open Session and enter into Closed Session at 8:33 p.m. to discuss (exceptions cited in entirety) personnel and lawfully closed meeting minutes.

Roll Call Vote:

Ayes: Davenport, Howard, Jones, Kasali, Towers, Cox and Arnold

Nays: 0

Absent: 0

Motion carried

Closed Session adjourned at 10:04 p.m.

RETURN TO OPEN SESSION

➤ Member Howard moved, seconded by Member Jones, to return to Open Session at 10:05 p.m. with action to be taken.

Roll Call Vote:

Ayes: Howard, Jones, Kasali, Towers, Cox, Davenport and Arnold

Nays: 0

Absent: 0

Motion carried

ACTION FROM CLOSED SESSION

➤ Member Davenport moved, seconded by Member Jones, to accept and approve the contract and performance goals for the new Superintendent, Mr. Al Travaglini as presented. Note these are generic goals and will be modified.

Roll Call Vote:

Ayes: Jones, Towers, Cox, Davenport, Howard and Arnold

Nays: 0

Abstain: Kasali

Absent: 0

Motion carried

➤ Member Jones moved, seconded by Member Towers, to approve the lateral transfer for Assistant Principal Steven Chambers from Strassburg Elementary to Rickover Jr. High as presented.

Roll Call Vote:

Ayes: Kasali, Towers, Cox, Davenport, Howard, Jones, and Arnold

Nays: 0

Absent: 0

Motion carried

➤ Member Davenport moved, seconded by Member Jones, to approve and accept the 3-year Employment Agreement for the new Strassburg Assistant Principal, Mr. Charles Bintz as presented.

Roll Call Vote:

Ayes: Tower, Cox, Davenport, Howard, Jones, Kasali and Arnold

Nays: 0

Absent: 0

Motion carried

- Member Howard moved, seconded by Member Cox, to keep closed the minutes of August 15, 2011 as presented.

Roll Call Vote:

Ayes: Cox, Davenport, Howard, Jones, Towers and Arnold

Nays: 0

Abstain: Kasali

Absent: 0

Motion carried

APPROVAL OF CONSENT AGENDA

A.) Open Minutes of the Regular Meeting of August 15, 2011

B.) Closed Minutes for the Regular Meeting of August 15, 2011

Member Howard moved, seconded by Member Davenport, to accept consent agenda items 19 A. & B. as presented.

Roll Call Vote:

Ayes: Davenport, Howard, Jones, Towers, Cox and Arnold

Nays: 0

Abstain: Kasali

Absent: 0

Motion carried

C.) Accounts Payable (August 2011)

- Educational \$ 394,250.36
 - Building Maintenance 81,944.70
 - Transportation 17,535.29
- \$ 493,730.35

D.) Position Statement (August 2011)

E.) Payroll (August 2011) \$460,038.82

F.) Lunch/Breakfast Summary Report (August 2011)

G.) Hires: Mrs. Mehok and Mrs. Bilenda part-time Aides Wagoner; Ms. Joy Martin Teacher Aide Strassburg; Mr. Frank Williams Teacher Aide Strassburg; Mr. Marvin Hamilton Teacher Aide Rickover; Ms. Bridget Kiernan Teacher Aide Rickover; Mr. Michael Doss Teacher Aide Rickover; Mr. Michael Kosinski Physical Education Strassburg; Ms. Tracy Podlin Pre-K Clerk Early Childhood Program; Ms. Linda Ross Reading Specialist Rickover; and Ms. Tasha Welling Art Teacher Rickover.

H.) Resignations: Ms. Jones Strassburg; Ms. Doneske Rickover; and Mr. Brown Strassburg

Member Davenport moved, seconded by Member Cox, to accept the consent agenda items 19 C thru H as presented.

Roll Call Vote:

Ayes: Howard, Jones, Kasali, Towers, Cox, Davenport and Arnold

Nays: 0

Absent: 0

Motion carried

I.) Building Usage: Girl Scout Meetings at Wagoner and Strassburg.

Member Cox moved, seconded by Member Howard, to accept the consent agenda item 19 I. as presented.

Roll Call Vote:

Ayes: Kasali, Towers, Cox, Davenport, Howard and Arnold

Nays: 0

Abstain: Jones (Troop Leader)

Absent: 0

Motion carried

END CONSENT AGENDA

BOARD ACTION

A.) Motion to approve the Business Managers' recommendation to adopt the final Budget for the 2011-12 as presented.

- Member Howard moved, seconded by Member Cox, to approve the recommendation as presented.

Roll Call Vote:

Ayes: Kasali, Towers, Cox, Davenport, Howard, Jones and Arnold

Nays: 0

Absent: 0

Motion carried

B. & C. TABLED

D.) Accept the Boards 3 goals for enhancing Board effectiveness through self-evaluation as part of the Phase I TAG program with IASB (Illinois Association of School Boards) as presented.

- Member Jones moved, seconded by Member Davenport, to approve the recommendation as presented.

Roll Call Vote:

Ayes: Towers, Cox, Davenport, Howard, Jones, Kasali and Arnold

Nays: 0

Absent: 0

Motion carried

ADJOURNMENT

Motion to adjourn the regular meeting at 10:18 p.m. Voice vote was unanimous

Respectfully submitted by Lenore Brentine Board Recording Secretary

Approved this _____ day of _____ 2011

Suzanne Arnold, President

Sharon Archie-Davenport, Secretary