

COMMUNITY CONSOLIDATED SCHOOLS, DISTRICT 168
Sauk Village, Illinois, County of Cook
RESCHEDULED REGULAR MEETING MINUTES

June 20, 2011

Administration Building/Boardroom
21899 S. Torrence Avenue
Sauk Village, IL 60411

This meeting was originally scheduled to take place on Wednesday, June 15, 2011 at 7 p.m.; but due to the need for Public Hearings for the tentative amended budget and Interfund transfer of monies, the Board of Education voted in May to reschedule the meeting to take place on Monday, June 20, 2011 at 6 p.m.

At 6:00 p.m. President, Suzzanne Arnold, called the Rescheduled Regular Meeting to order.

Pledge of Allegiance

President Arnold verified that there was a quorum of the Board present with the following members present/absent:

ROLL CALL

Present:

Mrs. Suzzanne Arnold, President
Mrs. Sharon Davenport, Secretary
Ms. Mary E. Howard, Vice President
Mrs. Angela R. Cox, Board Member
Mrs. Tammy N. Jones, Board Member
Mr. Jimo A. Kasali, Board Member
Mrs. Maxine Towers, Board Member

Absent:

None

ADMINISTRATORS & STAFF PRESENT/ABSENT:

Dr. Rudolph Williams, Superintendent of Schools
Mr. Al Travaglini, Assistant Superintendent
Mrs. Sharlyne Williams, Business Manager
Mr. Scott Strong, Director of Instructional Services
Ms. Lenore Brentine, Superintendent Secretary & Board Recording Secretary
Mrs. Jenkins, Classified Union Representative
Mrs. Kathleen Hansen, Principal, Wagoner Elementary School
Ms. Lynda Johnson, Principal, Strassburg Elementary School
Ms. Julie Iverson, Principal, Rickover Jr. High School
Many other teachers

OTHERS PRESENT:

Community member Rose Langston and Illinois Times Correspondent, Bob Moulesong.

PUBLIC HEARING #1

Called to order at 6:01 p.m.

Hearing #1 is for general public comments regarding the Intent to Effect Interfund Transfer

No Board or Public comments or questions.

Adjourned at 6:02 p.m.

PUBLIC HEARING #2

Called to order at 6:02 p.m.

Hearing #2 is for general public comments regarding the Tentative Amended Budget for fiscal year 2010-2011.

Business Manager Williams explained that the administrative cost worksheet exceeded the amount allowed.

Member Kasali asked the reason for the overage. Business Manager Williams responded that it was due to accounting code changes. Mr. Kasali also asked if there was a timeframe that the previous business manager missed. Mrs. Williams responded yes that the changes could have been made previously.

No public comments

Adjourned at 6:08 p.m.

BOARD CORRESPONDENCE & COMMENTS

- Secretary Davenport read thank you cards from retirees and staff members for the staff luncheon and also read a thank you letter to Superintendent Williams upon his retirement, from a parent regarding her son. The parent thanked many staff members for assisting in the education of her son.
- President Arnold thanked Superintendent Williams for his leadership and guidance while she has served on the Board. Other members thanked Dr. Williams also.
- Assistant Superintendent, Mr. Travaglini, presented Dr. Williams with two (2) plaques. One will be hung in the District board room and the other for his keepsake.
- Community Member Rose Langston thanked Dr. Williams for his leadership.

The Board agreed unanimously for a recess at 6:21 p.m. to partake in refreshments for Dr. Williams. The Board unanimously resumed the meeting at 6:44 p.m.

COMMITTEE REPORTS

A.) **Finance** – Chairperson, Ms. Howard, reported all questions were answered and mentioned that the state still owes the District nine-hundred thousand dollars. Member Kasali questioned the extra duty pay; President Arnold told him to attend the Finance Meetings with any questions.

B.) **SPEED** – Member Jones said she attended a voting meeting regarding personnel.

C.) **SCOPE** – Member Cox reported receiving updates regarding SCOPE business.

AUDIENCE FOR AGENDA ITEMS ONLY (Items 14D. & 15A. were asked to be moved up to this item)

- Principal Iverson of Rickover Jr. High, along with representatives from *Pearson Educating Company*, presented a new program “digits”, a middle grades math program which replaces math textbooks for grades 6, 7 & 8. The program will be implemented next year at Rickover Jr. High School.
- Mrs. Liz Monko, English, Spanish Language Coordinator, updated the Board of the progress with the students.
- Principal Hansen and Dr. Williams along with the Board, reviewed the proposed 2011-2012 Public School Calendar listed on the agenda for approval.

DISCUSSION OF UNFINISHED BUSINESS

- A.) **Remove from the table Revised policy 2:125 Board Member Expenses** – Dr. Williams asked that the revised policy be removed from the table for final approval. The policy was on the table for the 30-day first reading. Member Davenport asked for a second change to the policy. The Board agreed to insert a comma in place of the word “and” in the first sentence; *“Expense reimbursement is not guaranteed (remove word and), board members should seek pre-approval of expenses, except in situations when the expense is diminutive. The Board of Education will be responsible for approving the travel expenses of its members.”* No further questions or comments.
President Arnold asked the Superintendent to have the changes made for the second reading (The board action for this item was tabled). It will be on next month’s (July) agenda for final approval.
- B.) **1. Proposal to transfer \$2,200,000 from the Educational Fund to the Operations and Maintenance Fund** – Business Manager Williams recommended the Board and Superintendent consider for adoption the “Resolution” authorizing the transfer of monies from the Educational Fund to the Operations and Maintenance Fund according to School Code. Mrs. Williams stated that the District needs to transfer funds to fund the completion of the major capital project – multi-purpose room additions at Strassburg, Rickover and Wagoner Schools. The monies are not required to be transferred to the Capital Projects Fund. A public hearing was held and notice was published in the SouthTown Star newspaper on Friday, June 3, 2011.
Member Kasali asked if all bills have been received. Mrs. Williams stated that she has received the final architect bill and two (2) other sub-contractors; still waiting for invoices from two (2) other sub-contractors. They will try and submit their bills this month per my request.

The plumber will definitely be able to submit his invoice. The major contractor, Northwest Contractors, is not sure if they can meet the end of this month due to additional work needed. All the original contracted work has been completed. They are now working on additional work.

No further questions or comments.

2. Adoption of the Amended Budget for fiscal year 2010-11 – Business Manager Williams reported that all the requirements for amending the budget have been met. The proper publication has been done; hearing completed, and would now like to move forward with amending the current school year budget. It is her recommendation that the Members of the Board adopt the amended budget as presented.

Member Kasali asked if the 30-day notice has been completed for the public. Mrs. Williams stated yes and that it is included in the packet.

No further questions or comments.

DISCUSSION OF NEW BUSINESS

A.) Consent Agenda – No items removed; No questions or comments

B.) **Resolution Establishing the Prevailing Wage Rates** – Business Manager Williams stated that the Prevailing Wage Rates is a requirement through the Illinois Wage Act. Also, it is necessary that a “Resolution” be adopted by the local governing body. Also, the Act requires a notice be published; it will appear in the Friday, June 24, 2011 SouthTown Star newspaper. It is her recommendation that the Members of the Board and the Superintendent consider for adoption the “Resolution” and schedule of prevailing wage rates as presented.

No questions or comments.

C.) **Food Service contract renewal with Preferred Meals for 2011-12** – Business Manager Williams reported that the rate increase is 1.3% for lunch, and 0% increase for breakfast; not to exceed the CPI-Food Away from Home annualized rate for December of the current school year. The estimated cost with 1.3% increase on lunch rates is \$379,875. It is her recommendation for the Board of Education and Superintendents’ approval of the contract renewal as submitted.

Member Kasali inquired about nutrition. Mrs. Williams responded that it is a requirement to use whole grain. President Arnold also read other requirements/changes that Preferred will be including according to the new laws.

Member Jones commented that her child said that the food is served cold (ice chunks). Dr. Williams responded that breakfast is a cold meal but lunch should not be. He stated that he will check into it.

Member Davenport asked if the District students could be taste testers. She read that all Preferred meals are tested with children for taste and acceptability; they look for districts interested in testing new products and for their Super Tasters Program. Business Manager Williams stated she would contact them and let them know the District is interested.

No further questions or comments.

- D.) **Bus Transportation contract renewal with Kickert Bus Line for 2011-12** – Business Manager Williams reported that the District has been using Kickert since the 2007-2008 school year. Also, they have asked for a proposed 1.75% increase to their contract for the 2011-2012 school year; the current year agreement allows an increase for the following year not to exceed the CPI of 1.5% used by the Cook County Assessor's Office. However, given the current economic climate, escalating fuel costs and the uncertainty relative to state funding, our negotiation efforts with Kickert have led to an increase of 1.75%. It is her recommendation for the Superintendent and Board of Education to approve the proposed bus transportation renewal of 1.75% as submitted.

Member Kasali asked about the conditions of the buses and if they plan to purchase new ones. Mrs. Williams answered she did not know if they plan to purchase new buses. Member Kasali also asked about the screening of bus drivers. President Arnold stated that the drivers are fingerprinted and go through a legal process before working with children.

Member Davenport asked if we have looked at other companies outside of Kickert. Mrs. Williams answered that we have not. Although we are not required to re-bid at this time, we can extend this contract up to five (5) years; it is at the fourth amendment and it would be up to the Board's discretion to go out for bid for next year (end of the 2011-2012 school year).

No further questions or comments.

- E.) **Milk Service contract renewal with CloverLeaf Farms for 2011-12** – Business Manager Williams stated that CloverLeaf has proposed an extension of the current agreement with no proposed increase. The total estimated cost for the current school year is \$96,000. Being the only bidders for the 2010-11 school year, they were awarded the contract bid. It is her recommendation for the Superintendent and Board of Education to approve the proposed contract renewal as submitted.

No questions or comments.

- F.) **Landscaping Service contract renewal with PTL Landscaping for 2011-12** – Business Manager Williams stated that PTL has submitted a proposal to extend the contract for the 2011-2012 school year with a 0% increase. The price of \$3,044.70 per month remains the same. It is her recommendation for the Superintendent and Board of Education to approve the proposed contract renewal as submitted.

Member Cox asked if snow removal is included. Mrs. Williams answered no, just landscaping.

Member Arnold asked how satisfied is the administration and Superintendent with the landscapers work. Mrs. Williams stated she asked the Supervisor of Buildings and Grounds if there were any concerns and his response was none.

Member Kasali stated for the purpose of full disclosure that he does insurance for PTL and therefore will abstain at voting.

No further questions or comments.

GENERAL DISCUSSION

Director of Instructional Services, Scott Strong, presented a draft of the computer purchase proposal for the 2011 school year.

He reported that there is an aging computer situation in the Regular Ed classrooms. It was noted in prior technology plans. The District wide, Regular Ed classroom, average age = 6.6 years. The tech committee recommends one new workstation and one new Netbook per classroom. He presented a price breakdown for each school.

Board comments asked were maintenance agreement, program upgrades, old computers/credit and a lease program.

AUDIENCE PARTICIPATION

None

CLOSED SESSION

Member Howard moved, seconded by Member Kasali to adjourn Open Session and enter into Closed Session at 8:51 p.m. to discuss (exceptions cited in entirety) personnel, and litigation when an action is probable or imminent and lawfully closed meeting minutes.

Roll Call Vote:

Ayes: Kasali, Towers, Cox, Davenport, Howard, Jones, and Arnold

Nays: 0

Absent: 0

Motion carried

Closed Session adjourned at 11:04 p.m.

RETURN TO OPEN SESSION

- Member Jones moved, seconded by Member Howard, to return to Open Session at 11:05 p.m. with action to be taken.

Roll Call Vote:

Ayes: Towers, Cox, Davenport, Howard, Jones, Kasali and Arnold

Nays: 0

Absent: 0

Motion carried

ACTION FROM CLOSED SESSION

- Member Howard moved, seconded by Member Towers, to approve the Superintendent's compensation for 52 unused vacation days as presented.

Roll Call Vote:

Ayes: Towers, Cox, Davenport, Howard, Jones, Kasali and Arnold

Nays: 0

Absent: 0

Motion carried

- Member Howard moved, seconded by Member Cox, for the Board's appointment to fulfill the Superintendent's vacancy effective July 1, 2011 with Mr. Al Travaglini as Acting Superintendent while pending the development of a contract, due to the retirement of Dr. Rudy Williams as presented.

Roll Call Vote:

Ayes: Cox, Davenport, Howard, Jones, Kasali, Towers, and Arnold

Nays: 0

Absent: 0

Motion carried

- Member Jones moved, seconded by Member Kasali, to approve the Superintendent's recommendation to approve the 3-year contract renewals for Mrs. Laux Assistant Principal for Rickover, Mr. Johnson Assistant Principal for Rickover, and Mrs. Nathan Director of Early Childhood Programs as presented.

Roll Call Vote:

Ayes: Davenport, Howard, Jones, Kasali, Towers, Cox, and Arnold

Nays: 0

Absent: 0

Motion carried

- Member Jones moved, seconded by Member Cox, to approve the Superintendent's recommendation for 2011-2012 salary increases for Superintendent Secretary, Technology Specialist, Business Associate, Supervisor of Buildings and Grounds, Special Education Secretary, 3 Principals, 5 Assistant Principals, Director of Early Childhood, 3 Speech Therapists and 2 Occupational Therapists as presented.

Roll Call Vote:

Ayes: Howard, Jones, Kasali, Towers, Cox, Davenport and Arnold

Nays: 0

Absent: 0

Motion carried

- Member Howard moved, seconded by Member Cox, to approve the Superintendent's recommendation for a title change for the Supervisor of Buildings and Grounds to *Director* of Buildings and Grounds as presented.

Roll Call Vote:

Ayes: Howard and Arnold
Nays: Jones, Kasali, Towers, Cox, Davenport
Absent: 0

Motion **failed**

- Member Jones moved, seconded by Member Kasali, to keep closed the minutes of May 18, 2011 as presented.

Roll Call Vote:

Ayes: Kasali, Towers, Cox, Davenport, Howard, Jones and Arnold
Nays: 0
Absent: 0

Motion carried

APPROVAL OF CONSENT AGENDA

- A.) Open Meeting Minutes of the Regular Meeting of May 18, 2011
- B.) Closed Meeting Minutes of the Regular Meeting of May 18, 2011
- C.) Accounts Payable (May 2011)
 - Educational \$ 735,055.21
 - Building Maintenance 324,863.04
 - Transportation 110,717.58\$1,170,635.83
- D.) Position Statement (May 2011)
- E.) Payroll (May 2011) \$867,563.76
- F.) Lunch/Breakfast Summary Report (May 2011)
- G.) Hires: Tomas Del Toro (EHN Specialist) new title & position per the negotiated contract with the Classified Union; Mrs. Bertram Pre-K replacing Mrs. Pastierik, Ms. Coffey second grade replacing Mrs. Sharkey, Ms. Edlund third grade replacing Mrs. Luchansky, Ms. Johnson fifth grade replacing Mrs. Hoffman, and Ms. Piemontese full time night custodian for Wagoner.
- H.) Retirement: Mr. Otto P.E. teacher for Strassburg, and Dr. Williams Superintendent
- I.) Resignation: Ms. Brower Social Worker for Wagoner and Strassburg

Member Kasali moved, seconded by Member Jones, to accept the consent agenda as presented, with no items removed.

Roll Call Vote:

Ayes: Davenport, Howard, Jones, Kasali, Towers, Cox and Arnold

Nays: 0

Absent: 0

Motion carried

END CONSENT AGENDA

BOARD ACTION

A.) Motion to approve the Superintendent's recommendation to *remove from the table and adopt "revision" to board policy 2:125, Board Member Expenses* as presented.

Tabled due to new changes for second reading

B.) Motion to approve the Superintendent's recommendation to accept the 2011-2012 proposed public school calendar with ISBE as presented.

- Member Jones moved, seconded by Member Kasali, to approve the recommendation as presented.

Roll Call Vote:

Ayes: Jones, Kasali, Towers, Cox, Davenport, Howard and Arnold

Nays: 0

Absent: 0

Motion carried

C.) Motion to approve the Business Manager's recommendation to approve the *Amended Budget* for fiscal year 2011 as presented.

- Member Jones, moved, seconded by Member Howard, to approve the recommendation as presented.

Roll Call Vote:

Ayes: Kasali, Towers, Cox, Davenport, Howard, Jones and Arnold

Nays: 0

Absent: 0

Motion carried

D.) Motion to approve the Business Manager's recommendation to transfer \$2.2 million dollars from the Educational Fund to the Operations and Maintenance Fund to pay for expenditures to Wagoner, Strassburg and Rickover for the new additions as presented.

- Member Kasali, moved, seconded by Member Jones, to approve the recommendation as presented.

Roll Call Vote:

Ayes: Towers, Cox, Davenport, Howard, Kasali, Jones, and Arnold

Nays: 0

Absent: 0

Motion carried

E.) Motion to approve the Business Manager's recommendation to adopt the Resolution Establishing Prevailing Wage Rates as presented.

- Member Cox, moved, seconded by Member Jones, to approve the recommendation as presented.

Roll Call Vote:

Ayes: Cox, Davenport, Howard, Jones, Kasali, Towers and Arnold

Nays: 0

Absent: 0

Motion carried

F.) Motion to approve the Business Manager's recommendation to approve the contract renewal with Preferred Meals for 2011-2012 as presented.

- Member Cox, moved, seconded by Member Howard, to approve the recommendation as presented.

Roll Call Vote:

Ayes: Davenport, Kasali, Howard, Kasali, Towers, Cox and Arnold

Nays: Jones

Absent: 0

Motion carried

G.) Motion to approve the Business Manager's recommendation to approve the contract renewal with Kickert Bus Line for 2011-2012 as presented.

- Member Kasali, moved, seconded by Member Cox, to approve the recommendation as presented.

Roll Call Vote:

Ayes: Cox, Davenport, Howard, Jones, Kasali, Towers and Arnold

Nays: 0

Absent: 0

Motion carried

H.) Motion to approve the Business Manager's recommendation to approve the contract renewal with CloverLeaf Farms for 2011-2012 as presented.

- Member Cox, moved, seconded by Member Jones, to approve the recommendation as presented.

Roll Call Vote:

Ayes: Davenport, Howard, Jones, Kasali, Towers, Cox and Arnold

Nays: 0

Absent: 0

Motion carried

I.) Motion to approve the Business Manager's recommendation to approve the contract renewal with PTL Landscaping for 2011-2012 as presented.

- Member Towers, moved, seconded by Member Cox, to approve the recommendation as presented.

Roll Call Vote:

Ayes: Howard, Jones, Towers, Cox, Davenport and Arnold

Nays: 0

Abstain: Kasali

Absent: 0

Motion carried

Superintendent Williams reported that summer school started today. He also thanked everyone before the adjournment of his last meeting.

ADJOURNMENT

Motion to adjourn the rescheduled regular meeting at 11:25 p.m. Voice vote was unanimous

Respectfully submitted by Lenore Brentine Board Recording Secretary

Approved this 18th day of July 2011


Suzanne Arnold, President


Sharon Archie-Davenport, Secretary